1. Launch updated PB product on rentmaster
   1. Check related items for paper – (should be same as what we use for Extra Paper)
   2. Check related items for design: Remove NO Logo
      1. Delete Design No Proof AND Custom Logo. (PBs automatically show up in Production Jobs)
   3. Remove 2 Images option
   4. Update logo/overlay options to Top/Bottom/Middle
   5. Update product with image examples (need from Amber)
   6. Update description for how many prints on single photo layout
2. Update ALL related items
   1. ***\*\*\*\*\*DESIGN TEAM for anything that clerks don’t pack***
3. Shipping Checklist: Add option for overlay
4. Review related items for extra paper and extra ink
   1. Only do in set quantities so that we can have items pre-packed
   2. Make sure related items are correct (same paper and ink item as on the main PB)
5. Have someone test PB using the actual checklist
6. Email flagged form to Abby for review
7. Hide the Premium Design & Basic Design products. Just have it on main PB page.
   1. Hidden but available.
8. Update Instructions:
   1. Update standard instructions for digital / printer / GIF: just push the button to turn it on (guided access update)
   2. ADD: Instruction Sheet for how to change ink (if extra ink ordered)
   3. Remove old verisons of instruction sheets
   4. Update website with instruction sheets
   5. Is there a way to put a barcode on every item to scan for instructions?
      1. OR tape something onto every product with the link to our webpage with instructions?
9. Print copies of new shipping checklists
10. Check with Abby re: printer signs
11. Implement new PB plan